



**CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA**

**RTI ACT 2005**

**RIGHT TO INFORMATION ACT 2005**

# **CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA**

Manual – 1

Particulars of organization, functions and duties

[Section 4(1)(b)(i)]

## **Introduction**

Right to Information Act a Central Act has come to force with effective from 15<sup>th</sup> October, 2005. This enactment has empowered the citizen to have the Right to Information. CESU shall open its scope of information to the public with all the Information, Records, documents, memos, opinion, advices, press Releases, circular, orders, log books, contents, reports, etc. except those restricted under the Act.

### **Objective & purpose:**

The objective of this book is to provide details of Information in form of 17 manuals. The manuals etc are open to all and can be of free of cost to inspected free of cost.

### **Organisation of the information:**

This website contains details of Particulars of organizations, Duties & Powers of officers and employees, Rules, Regulations, Instructions, manual and records for Discharging functions, Boards of CESU. Names and designation of the Public Information officers, Directory of Officers and employees, monthly remunerations received each of its employees and Budget allocated etc.

### **Vision**

- To ensure uninterrupted quality and reliable power supply to its consumers.
- To be the best distribution utility of India.
- To make every work place a safe working place.
- To be socially responsible for employees and society.

### **Our Mission**

- Be a corporate responsible to care for human lives.
- To adopt a profitable policy to create a happy workforce & adopt best work culture & practices.
- To Follow fair labour welfare practices & by eliminating fear of redundancy from the mind of people through proper training.
- Managing the change process by good and fair HRD Practices.
- To deploy latest technologies in the system to bring transparency.

### **Brief history and background**

The Odisha Electricity Regulatory Commission (the Commission) vide its order dated 31.3.1999 passed in case No. 2/99, under the provisions of the Odisha Electricity Reform Act, 1995, had issued License to Central Electricity Supply Company of Odisha Ltd. (CESCO) Registered Office, 2<sup>nd</sup> Floor, IDCO Tower, Janpath, Bhubaneswar – 751022, Dist: Khurda, Odisha, to carry out the business of Distribution & Retail Supply of Electricity in the area as mentioned in the said license. Under the said license, CESCO had been carrying out the Distribution and Retail Supply as its licensed activity in its area of supply as stated in the said license. The Commission revoked the license of CESCO with effect from 01.04.2005 and on 18.04.2005 the Commission appointed Chief Executive Officer and Administrator (CEO&A) to discharge the licensed activity of Central Zone Electricity Distribution and Supply Utility (CZEDSU). Later, vide order dt. 08.09.2006, the Commission in exercise of power u/s 22 of the Electricity Act, 2003 has formulated a Scheme named “Central Electricity Supply Utility of Odisha (Operation and Management) Scheme, 2006 for operation and management of the Utility. The said Scheme shall remain in force for a period of 2 years which may be extended by the Commission in public interest. Under the provisions of said Scheme, all assets, liabilities, rights, proceedings and manpower as well as the license for distribution and supply of electricity held by CESCO has been developed and vested on Central Electricity Supply Utility of Odisha (CESU) and it has been authorized to carry out the business of distribution of electricity in accordance with license conditions in respect of area assigned to CESCO under revoked license has to abide by the directions of the Commission issued from time to time. The period of the Scheme has been extended for a period of one year to 07.09.2010 as per provision of last amendment on 6<sup>th</sup> Sept, 2008 for the general / overall management of CESU. The Commission has also constituted Management Board and one Utility Advisory Committee for development of customers’ services. The scheme was again amended and extended up to 07.09.2015. Under the aforesaid Scheme, the CESU has to comply with the provisions of the Electricity Act’2003 and other relevant statutory provisions and license conditions with regard to distribution of electricity in its area of supply.

## **CESU AT A GLANCE AS ON 31.03.2019**

A	Total customers	25,32,404
	Domestic 90% (Rural Domestic-69%+ Urban Domestic-21%). Commercial-7%, Industry-0.1%, Irrigation-1%, Others-2%	
B	Total Input (in MU)	8784.03
C	Total Billing (in MU)	6310.86
D	Total Billing (in Rupees Cr.)	3367.14
E	Total Collection (in Rupees Cr.)	3257.59
F	Total Transmission & Distribution loss (%)	28.16 %
G	AT & C Loss (%)	30.49 %
H	BST Bill (in Rupees Cr.)	2626.42 Cr.
I	Total number of metered consumers	25,32,404
	(I) Total OK Metered consumers	21,67,166
	(II) Total Defective Metered consumers	1,97,679
	(III) No Meter	1,67,559
J	Total Villages Electrified	15,622
O	Total Employees of all category	6,135
P	Total Numbers of Offices:	
	Circle	5 (+2 others)
	Divisions	20(+5 others)
	Sub-Divisions	65(+12 others)
	Sections	252
	Grievance Redresal Forum	5
	Ombudsman	1
	Energy Police Station	8
	Electricity Call Centre and Customer Care Centre	2

## **TOTAL ASSETS AS ON 31.03.2019**

(i)	33KV Lines	3654.999 CKT Km
(ii)	11KV lines	35,289.477 CKT Km
(iii)	LT Lines	51,325.588 CKT Km
(iv)	33 / 11KV sub-stations	271 nos
(v)	33 / 11KV Transformers	609 nos
(vi)	11 / 0.4 KV and 33/0.4 KV Transformers	67,009 nos
(vii)	33kv feeders	176 nos
(viii)	11kv feeders	907 nos

## **Organization Chart**



<b>HR &amp; A Wing</b>
<b>Technical Wing</b>
<b>Commerce Wing</b>
<b>Finance Wing</b>
<b>Consumer Relation Wing</b>
<b>Public Relation</b>
<b>Law</b>
<b>Field Offices</b>

**Allocation of Business**

Corporate office provides policy guidelines, approvals & looks after overall management and administration including mobilization of resources.

**Duties to be performed to achieve the mission**

The respective branches namely technical, finance and human resources are functioning efficiently under the directions of Chief Executive Officer for achieving the mission.

**Citizens interaction**

Through news paper advertisement, the public are informed about the tariff proposal of CESU. The public, who are interested, submit their views to the OERC. The public with genuine submissions are given opportunity to participate in the public hearing by the OERC with regard to the fixation of tariff.

**Map of office location**

The Corporate office of CESU is located at Second Floor IDCO Tower, Janpath, Bhubaneswar- 751022.

**Working hours both for office and public**

10.00 A.M. to 5:30 P.M. Monday to Saturday. The Office is closed on Sundays, Second and Fourth Saturdays and holidays declared by CESU.

**Public interaction, if any**

Public interaction is made in the hearings of the submission / petitions taken up by OERC.

**Grievance redress mechanism**

Forums exist in the Organization at Corporate office and Units for redressal of the grievances. The application with details of grievances may be submitted at the Corporate Office or at the Units which are heard and settled on merit.

## CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA

### Manual 2

#### Power and duties of officers and employees

#### [Section 4(1)(b)(ii)]

#### Power and duties of officers and staff

Sl. No.	Designation Post	Duties				Duties Attached
		Administrative	Finance	Statutory	Others	
						Discipline
1.	Board of Directors	Full Power				
2.	Chairman	Preside over all Board meetings				
3.	CEO	Chief Executive of the Organisation				
4.	CFO	Chief Finance Office of the Organisation Head of Finance discipline and exercises control over finance functions				Finance, Accounts & Audit.
5.	CGM – P&S	Head of Purchase and Store				Purchase and Store
6.	CGM - Commerce	Head of Commercial functions				Revenue
7.	CGM - Technical	Head of Technical functions				Operation and Maintenance
9.	Sr GM - IT	Head of Information Technology				IT Infrastructure development, IT Project planning and Implementation
10.	GM - Capex	Head of the Project Implementation				Projects
11.	Sr.GM-HR	Head of Human Resources discipline and exercises Control over HR functions.				Human Resources, training and development
12.	Unit Heads	Head of the Units exercise control over the Units				Admin. Of Units
13.	Company Secretary	Statutory Post under the Companies Act'1956				Corporate Affairs
The above senior executives are supported by sub-ordinate officers and staff.						

Note: Substantive powers and duties for each position may be defined.

# **CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA**

## Manual 3

### Procedure followed in decision-making process

[Section 4(1)(b)(iii)]

The decision making process in CESU is very transparent and effective. The proposals emanating from any branch are thoroughly examined by the finance, technical and HR wings as the case may be. The proposals which involve financial involvement are forwarded to the finance wing for financial concurrence. The decisions are taken by the respective Officials according to the delegation of power of the Utility or by the Board, as the case may be. Policy guidelines which require approval are put forward to Management Board of CESU, after receipt of the approval such proposals are implemented / carried out.

## CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA

Manual 4

Norms set for the discharge of function

[Section 4(1)(b)(iv)]

<b>Sl.No.</b>	<b>Activity</b>	<b>Time Frame / Norm</b>	<b>Remarks</b>
1.	Distribution of Power		
2.	Maintenance and Repair		
3.	Capital Works including renovation, modernization and expansion	As per the work schedule.	Care taken for no time or cost over run.
4.	Procurement of stores and spares	As per the plan drawn up looking in to the inventory level, requirement and the source of availability	To ensure proper inventory control and management
5.	Other activities which require expenditure of revenue nature	As per the provision in the budget.	To ensure check and balance over such activities.



## CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA

### Manual 5

Rules, regulations, instructions, manuals and records for discharging functions

[Section 3\4 (1) (b) (v)]

List of regulations, instructions, manuals and records

<b>Sl.No.</b>	<b>Name of the act, rules, regulation etc.</b>	<b>Brief gist of the contents</b>	<b>Reference No if any</b>	<b>Price in case of priced publications</b>
1.	CESU Officers Service Regulations,	Service Regulations	-	For internal reference / use only
2.	CESU Officers Services Rules	Service Rules	-	-do-
3.	Non-Executives employees Service Rules	Non-executives Service Rules	-	-do-
4.	Delegation of Power, 2011	Power of the different authorities of CESU	-	-do-
5.	Accounts Manual, 2009	Procedure of maintenance and audit of accounts and cost control	-	-do-
6.	Internal Audit Manual, _____	Questionnaire on the effectiveness of the cost centres.	-	-do-

## CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA

### Manual 6

A statement of the categories of documents that are held by it for under its control  
[Section 4(1)(b)(vi)]

A statement of the categories of documents held

<b>Sl.No.</b>	<b>Nature of Record</b>	<b>Details of information available</b>	<b>Unit / Section where available</b>	<b>Retention period, where available</b>
1	Agenda, minutes of Board meeting and Finance Committee meeting	All proceedings of Board meeting and Finance Committee meeting	Department of Corporate Affairs	Permanent
2	HR Related	Establishment ,promotion, transfer, posting, recruitment, disciplinary action, Rehabilitation Asst., IR, Pension	HR	Permanent
3	Technical Related	Sanction of estimate, release of materials under SI/MR/Deposit work	Technical	Permanent
4	Purchase of materials & contract and store related work	Centralized procurement of materials / award of contracts, repair of transformers through open / short / limited tenders, Control of stores inventory & management of receipt & issue of materials at stores	Purchase & Stores	Permanent

## **CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA**

### **FORMULATION OF POLICY (MANUAL. 7)**

The basic policies of the company are formulated at the Board of Directors level, which is laid down in consonance with the instructions, guidelines and policies received from the Government from time to time.

The policies and decisions taken by the Board are communicated to all concerned department/ functional heads for information and implementation. For this purpose, office orders and circulars are issued.

Different cases pertaining to different departments are handled as per the set procedure and policy and in tune with the laid down delegation of powers. The matters are processed and reached up to the respective competent authority and after the decisions the same is implemented accordingly.

## CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA

Manual 8

A statement of boards, council, committees and other bodies constituted

[Section 4(1)(b)(viii)]

### Board Members

Principal Secretary to the Govt. Department of Energy, Govt. of Odisha	Chairman, CESU
Shri Arun Bothra,IPS	Chief Executive Officer, CESU 2 <sup>nd</sup> Floor, IDCO Towers, Janapath, Bhubaneswar
Principal Secretary to Govt. Department of Finance	Department of Finance, Govt. of Odisha, Bhubaneswar
Chairman cum Managing Director, GRIDCO / OPTCL	Chairman cum Managing Director, GRIDCO / OPTCL, Janapath, Bhubaneswar
Prof. A.K. Tripathy	Ex-Director General, CPRI, Bangalore HIG-213, Kanan Vihar, Phase-I, Bhubaneswar Phone No-9938696023
Shri Debaraj Biswal	Former CEO, CESU N/1-297, IRC Village, Nayapalli, Bhubaneswar Phone No-9437044772
Sri Asit Ranjan Mohanty	Xavier Institute of Management Chandrasekharapur, Bhubaneswar Phone No-7894414730/9438669607
Shri N.C. Mohapatra	Sriram Vihar apartment, Flat-C-302, Nayapally, Near Mamtaz Alli High School, Bhubaneswar
Shri Alekha Chandra Malik	VR-13, Unit-VI, Bhubaneswar, Phone No-9437012395

### **Audit Committee**

<b>Sl.No</b>	<b>Name and Designation</b>
1.	Prof. A. K. Tripathy, Chairman
2.	Dr. N.C.Mohapatra, Member
3.	Shri Debaraj Biswal, Member
4.	Prof. Asit Ranjan Mohanty, Member
5.	Chief Executive Officer, CESU, Member

**CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA**

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Directory of officers and employees  
[Section 4(1)(b)(ix)]**Directory**

Sl. No.	Name	Desg.	Permanent Address	Land Line No.	Mobile Phone No.
1	Sri Sukanta Kumar Swain	CGM(Ele)	Hindol, Dhenkanal		9437512131/ 9437555367(O)
2	Sri Mukesh Mishra	CGM(Ele)	Baya Niketan, Bada Matha Para, Sarang garh, Raigada		9438233015
3	Sri Subrat kumar Mishra	SGM(HR)	21, Gautam Nagar, Badagada, Bhubaneswar, Khurda	0674-2540697	9437565200
4	Sri Siba Prasad Kar	SGM(Fin)	Sunakhandi, Salipur, Cuttack	0674-2542724	8895995158
5	Sri Tapan Kumar Mohanty	SGM(Ele)	Plot No-71, Satyanagar, Khurda	0674-2540765	8763443031
6	Sri Pragati Swain	SGM(IT)	HIG 18, BDA Phase-I, Pokhariput, Airfield, Khurda	0674-2545685	8895591496
8	Sri Manoj Kumar Singh	SGM(AT&C)	N-3/132, IRC Village, Nayapally, Bhubaneswar	0674-2541073	9437569397
9	Sri Deba Prasad Dash	SGM(Mech)	Kamagarh, Jajpur, Cuttack		9438297571
10	Sri Seeta Prasad Dash	SGM(Mech)	Saik Bazar, tulasipur, Lalbag, Cuttack		9437307838
11	Sri Naresh Chandra Pattnaik	SGM(Ele)	Dudurkote, Balimi, Dhenkanal		9437285006
12	Sri Sudhanshu Kumar Sahu	GM(Fin)	Station Bazar, Baripada, Mayurbhanj	0674-2544456	9438233007
13	Sri Sradhakar Rout	SGM(Ele)	Basoli hata, Balijhari, Cuttack		9437489272
14	Sri Sumanta Kumar Senapathy	GM(Ele)	Villigram, Nimapara, Puri	0674-2540641	9437156464
15	Sri Ajit Kumar Muduli	GM(Ele)	Bachharai, Jamapara, Patakura, Kendrapada		9938360742
16	Sri Dipankar Behera	GM(Ele)	Ghantapada, Benipur, Kendrapara	0674-2540824	9439205989
17	Sri Prasun Kumar Das	GM(Ele)	Plot No.51, Rajarani Temple Colony, Tankapani Road, Laxmisagar, Khurda	0674-2541741	9437299335
18	Sri Chitta Ranjan Swain	GM(Ele)	Satori, Kaitha, Mahanga, Cuttack		8763444415

19	Sri Prasanta Kumar Patra	DGM(Fin)	Bebarta Street, Paralakhemundi, Gajapati	0674-2540684	9437279592
20	Sri Durga Prasad Mishra	DGM(Ele)	Allarpur, Rupadei pur, Pipili, Puri		9861040284
21	Sri Pradipta Behera	DGM(Fin)	Jamunakote, Bhuban, Dhenkanal	0674-2541951	9437188080
22	Sri Samarendra Kumar Pattanaik	DGM(Ele)	Bidonasi, Cuttack		9437441230
23	Sri Prasanta Kumar Swain	DGM(Ele)	Nuagaon, Kujanga, Jagatsinghpur		9438812111
24	Sri B. Manoj Kumar	DGM(Ele)	Padmanava pur, Digapahandi, Ganjam		9438184470
25	Sri Prasanta Kumar Lenka	DGM(Ele)	VIM-130, Saileshree Vihar, Chandrasekhar Pur, Khurda		8895620600
26	Sri Budhish Kumar Behera	DGM(HR)	ABANTIKA, New Colony, Keonjhar	on deputation to NESCO Utility	
27	Sri Deepak Kumar Swain	AGM(HR)	1731(P), Gajapati Nagar, Sainik School	0674-2547973	9437488383
28	Sri Soumya Kanti Mishra	AGM(HR)	C-24, Palash Palli, Aerodrome, Airport,	0674-2545670	9438233012
29	Sri Prabhudatta Mishra	AGM(Fin)	L-3, Stage- , Laxmisagar, Kendrapada		8895506587
30	Sri Rabindra Kumar Mohanty	AGM(Fin)	Mathasahi, Srirampur Palpatana	0674-2542432	9437430580
31	Sri Bibidha Samal	AGM(Ele)	Budhapank, Banarpal, Angul		9437448462
32	Sri Subrat Kumar Swain	AGM(Fin)	Plot No-519-H, Matha Marg, Old Town	on deputation to OPTCL	
33	Sri Rabindra Kumar Sahoo	AGM(Fin)	Purusandha, Badahat, Trilochanpur, Agarpada, Bhadrak		9437226073
34	Sri Sudhanshu Pattanayak	Manager(Fin)	Manipur, Dhenkanal		9438010264
35	Sri Hridananda Das	Manager(Fin)	Plot NO-592/3699/8676, Semei Gadia, Rasulgarh, Mancheswar		9438233024
36	Sri Alesh Mishra	Manager(Corporate Affairs)	Sandha Sahi, Polasara, Ganjam	0674-2540684	9438233020
37	Sri Chandrajit Parida	Manager(Fin)	Plot No. E/364, Sec.-7, CDA, Cuttack	0674-2540967	9437314511
38	Smt Bhaswati Sarangi	Manager(Fin)	Kasoti, Marshaghai, Patakura, Kendrapara	0674-2540967	9437442131

39	Sri Ambarish Pattanaik	Manager(Fin)	Plot No-328/1894, Chandrasekharpur, Mancheswar Railway Colony, Chandrasekhar Pur		9438839234
40	Sri Pradipta Kumar Dash	Manager(Ele)	Bhagabanpur, Patrapada, Khandagiri, Khurda		9438675699
41	Sri Nabin Kumar Mishra	Manager(Ele)	MADHUSUDANPUR, BELLAGAM, KODALA, GANJAM		9438429494
42	Sri Sanjay Mishra	Manager(Ele)	Bira Narasingha Pur, Puri	on deputation to BDA	
43	Smt Anasuya Pati	Manager(Ele)	N-1/44, IRC Village, Nayapalli, Khurda	0674-2545685	
44	Sri Subash Chandra Jangid	Manager(Ele)	103, Kesharvilla Appartment, Old Station Road, Laxmisagar		8270020007
45	Sri Pabitra Mohan Sahu	Manager(Ele)	Adheigundi, Kanpur, Cuttack		9437274273
46	Sri Asish kumar Tripathy	Manager(Ele)	Basudev Pur, Govara, Gangapur, Ganjam		9437666226
47	Sri Pritirajan Satapathy	Mgr(Ele)	Shree Ram Nagar, Khurda,	on deputation to OPTCL	
48	Sri Laxmikanta Dash	Manager(Ele)	Mangalpur, Laxminarayan Pur		9438233013

## CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA

Manual 10

The monthly remuneration received by each of the officers and employees, including the system of compensation as provided in the regulations.

[Section4(l)(b)(x)]

SI No.	Name (Sri/Smt./Ms.)	Gender	Designation	Pay Scale (as per 7th Pay Revision) in Rs.	Remarks	Executive/ Non-Executive
1	Arun Bothra	M	CEO			E
2	Kishore Kumar Naik	M	CFO	78,800 - 2,09,200		E
3	Mukesh Mishra	M	CGM(Ele)	1,35,100 - 2,16,800		E
4	Sukanta Kumar Swain	M	CGM(Ele)	1,35,100 - 2,16,800		E
5	Subrat Kumar Mishra	M	SGM(HR)	1,27,100 - 2,16,300		E
6	Siba Prasad Kar	M	SGM(F), B&T	1,27,100 - 2,16,300		E
7	Tapan Ku. Mohanty	M	SGM(Ele)	1,27,100 - 2,16,300		E
8	Pravat Kumar Padhy	M	SGM(Ele)	1,27,100 - 2,16,300		E
9	Pragati Swain	M	SGM(IT) (Contractual)	1,27,100 - 2,16,300		E
10	Manoj Singh	M	SGM(AT&C)	1,27,100 - 2,16,300		E
11	Chittaranjan Debata	M	SGM(Ele)	1,27,100 - 2,16,300		E
12	Deba Prasad Das	M	SGM(M)	1,27,100 - 2,16,300		E
13	Seeta Prasad Das	M	SGM(M)	1,27,100 - 2,16,300		E
14	Sradhakar Rout	M	SGM(Ele)	1,23,100 - 2,15,900		E
15	Naresh Chandra Pattanaik	M	GM(Ele)	1,23,100 - 2,15,900		E
16	Dipankar Behera	M	GM(Ele)	1,23,100 - 2,15,900		E
17	Ajit Kumar Muduli	M	GM(Ele)	1,23,100 - 2,15,900		E
18	Sumanta Kumar Senapati	M	GM(Ele)	1,23,100 - 2,15,900		E
19	Prasun Kumar Das	M	GM(Ele)	1,23,100 - 2,15,900		E
20	Sudhansu Ku. Sahoo	M	GM(F)	1,23,100 - 2,15,900		E
21	Prasant Ku Patra	M	DGM(F), Resource	78,800 - 2,09,200		E
22	Pradipt Behera	M	DGM(F)	78,800 - 2,09,200		E
23	Durga Prasad Mishra	M	DGM(Ele)	78,800 - 2,09,200		E
24	Prasanta Kumar Swain	M	DGM(Ele)	78,800 - 2,09,200		E
25	Samarendra Pattanayak	M	DGM(Ele.)	78,800 - 2,09,200		E
26	Chitta Ranjan Swain	M	DGM(Ele.)	78,800 - 2,09,200		E
27	P.K Lenka	M	DGM(Ele)	78,800 - 2,09,200		E
28	B Manoj Kumar	M	DGM(Ele)	78,800 - 2,09,200		E
29	Basudev Mahakud	M	DGM(Ele.)	78,800 - 2,09,200		E
30	Deepak Kumar Swain	M	AGM(HR)	67,700 - 2,08,700		E
31	Soumyakanti Mishra	M	AGM(HR)	67,700 - 2,08,700		E
32	Pravudatta Mishra	M	AGM(F)	67,700 - 2,08,700		E
33	Bibidha Samal	M	AGM(Ele)	67,700 - 2,08,700		E
34	Rabindra Ku. Mohanty	M	AGM(F)	67,700 - 2,08,700		E
35	Subrat Kumar Swain	M	AGM(F)	67,700 - 2,08,700	Deputation	E
36	Rabindra Ku Sahoo	M	AGM(F)	67,700 - 2,08,700		E



37	Hrundananda Das	M	Manager(F)	67,700 - 2,08,700		E
38	Sudhansu Pattanayak	M	Manager(F)	67,700 - 2,08,700		E
39	Ashesh Mishra	M	Manager(CA),Corporate Affairs	67,700 - 2,08,700		E
40	Chandrajit Parida	M	Manager(F), Pension/Fund	67,700 - 2,08,700		E
41	Bhaswati Sarangi	F	Manager(F), Pension/Fund	67,700 - 2,08,700		E
42	Nabin Mishra	M	Manager(Ele)	67,700 - 2,08,700		E
43	Ambarish Pattanaik	M	Manager(F)	67,700 - 2,08,700		E
44	Pradipta Kumar Dash	M	Manager(Ele)	67,700 - 2,08,700		E
45	Anusaya Pati	F	Manager(Ele)	67,700 - 2,08,700		E
46	Laxmi Kanta Dash	M	Manager(Ele)	67,700 - 2,08,700		E
47	Subas Ch. Jangid	M	Manager(Ele)	67,700 - 2,08,700		E
48	Ashish Kumar Tripathy	M	Manager(Ele)	67,700 - 2,08,700		E
49	Pabitra Mohan Sahoo	M	Manager(Ele)	67,700 - 2,08,700		E
50	Sanjay Mishra	M	Manager(Ele)	67,700 - 2,08,700	Deputation	E
51	Bikas Kumar Sarkar	M	DM(HR)	56,100 - 1,77,500		E
52	Yasmeen Sultana	F	DM(HR)	56,100 - 1,77,500		E
53	Sarat Kumar Behera	M	DM(Ele)	56,100 - 1,77,500		E
54	Shrutibala Panigrahi	F	DM(Ele)	56,100 - 1,77,500		E
55	Kedar Kumar Nayak	M	DM(Ele)	56,100 - 1,77,500		E
56	Amarjit Mohapatra	M	DM(Ele)	56,100 - 1,77,500		E
57	Plabani Mohanty	F	DM(Ele)	56,100 - 1,77,500		E
58	Santiranjan Tripathy	M	DM(Ele)	56,100 - 1,77,500		E
59	Suryanarayan Dash	M	DM(Ele)	56,100 - 1,77,500		E
60	Bishnupriya Nayak	F	DM(Ele)	56,100 - 1,77,500		E
61	Sandhyarani Behera	F	DM(Ele)	56,100 - 1,77,500		E
62	Debabrata Dash	M	DM(F)	56,100 - 1,77,500		E
63	Naresh Ku Sahoo	M	DM(Ele)	56,100 - 1,77,500		E
64	Sanjit Kumar Padhi	M	DM(Ele)	56,100 - 1,77,500		E
65	Artatrana Nayak	M	DM(Ele)	56,100 - 1,77,500		E
66	Subhendu Mohan Srichandan Rout	M	DM(Ele)	56,100 - 1,77,500		E
67	Gauri Shankar Behera	M	DM(Ele)	56,100 - 1,77,500		E
68	Uma Sankar Panda	M	DM(Ele)	56,100 - 1,77,500		E
69	Pritiranjan Satpathy	M	DM(Ele)	56,100 - 1,77,500	Deputation	E
70	Debasish Mohapatra	M	DM(Ele)	56,100 - 1,77,500	Deputation	E
71	Debabrata panda	M	DM(Ele)	56,100 - 1,77,500	Deployment	E
72	Rajalaxmi Rath	F	AM(HR)	56,100 - 1,77,500		E
73	Shubhasmita Sahoo	F	AM(HR)	56,100 - 1,77,500		E
74	Ranjan Kumar Moharana	M	AM(HR)	56,100 - 1,77,500		E
75	Alakananda Swain	F	AM(HR)	56,100 - 1,77,500		E
76	Seema Sarangi	F	AM(HR)	56,100 - 1,77,500		E
77	Atasi Samal	F	AM(HR)	56,100 - 1,77,500		E
78	Amarendra Sarangi	M	AM(HR)	56,100 - 1,77,500		E

79	Soumya Ranjan Singh	M	AM(F)	56,100 - 1,77,500		E
80	Raj Narayan Mishra	M	AM(F)	56,100 - 1,77,500		E
81	Priyanath Behera	M	AM(F)	56,100 - 1,77,500		E
82	Dibakar Choudhury	M	AM(F)	56,100 - 1,77,500		E
83	Tapan Nayak	M	AM(F)	56,100 - 1,77,500		E
84	Umakanta Jena	M	AM(F)	56,100 - 1,77,500		E
85	Lingaraj Sarangi	M	AM(F)	56,100 - 1,77,500		E
86	Sasmita Biswal	F	AM(Ele.)	56,100 - 1,77,500		E
87	Sunita Kumari Mohapatra	F	AM(F)	56,100 - 1,77,500		E
88	Sanjay Ku.Swain	M	AM(MIS)	56,100 - 1,77,500		E
89	Swayamprava Sarangi	F	AM(Ele.)	56,100 - 1,77,500		E
90	Sankarsan Panigrahi	M	AM(Ele.)	56,100 - 1,77,500		E
91	Prakash Chandra Moharana	M	AM(Ele.)	56,100 - 1,77,500		E
92	Prakash Ch Gaya	M	AM(Ele.)	56,100 - 1,77,500		E
93	Suwendu Ku Sahoo	M	AM(Ele.)	56,100 - 1,77,500		E
94	Amit Kumar Arukh	M	AM(Ele.)	56,100 - 1,77,500		E
95	Subhra Santosh Mohanty	M	AM(Ele.)	56,100 - 1,77,500		E
96	Aditya Jagati	M	AM (Hardware)(Contract)	56,100 - 1,77,500		E
97	Susanta Ku Satapathy	M	AM (Software)(Contract)	56,100 - 1,77,500		E
98	Janmejaya Mishra	M	AM(Ele.)	56,100 - 1,77,500		E
99	Pravati Mishra	F	AM(Ele.)	56,100 - 1,77,500		E
100	Manoj Ku.Pattnaik	M	AM(F),Pension/Funds	56,100 - 1,77,500		E
101	Ritwika Mohanty	F	AM(Ele.)	56,100 - 1,77,500		E
102	Manoj Kumar Das	M	AM(Ele.)	56,100 - 1,77,500		E
103	Tapas Ranjan Rout	M	AM(Ele.)	56,100 - 1,77,500		E
104	Arabinda Sahu	M	AM(Ele.)	56,100 - 1,77,500		E
105	Biplab Ranjan Swain	M	AM(Ele.)	56,100 - 1,77,500		E
106	Ambika Prasad Mishra	M	AM(Ele.)	56,100 - 1,77,500		E
107	Biswa Ranjan Dhal	M	AM(Ele.)	56,100 - 1,77,500		E
108	Sasmita Panigrahi	F	AM(Ele.)	56,100 - 1,77,500		E
109	Jyoti Ranjan Panda	M	AM(Ele.)	56,100 - 1,77,500		E
110	Swayamjit Ray	M	AM(Ele.)	56,100 - 1,77,500		E
111	Nihar Ranjan Kar	M	AM(Ele.)	56,100 - 1,77,500		E
112	Smruti Ranjan Mishra	M	AM(Ele.)	56,100 - 1,77,500		E
113	Guptabarada Priyadarshini	F	AM(Ele.)	56,100 - 1,77,500		E
114	Basistha Sahoo	M	AM(Ele.)	56,100 - 1,77,500		E
115	Srikanta Kumar Behera	M	AM(Ele.)	56,100 - 1,77,500		E
116	Rupa Pattnaik	F	AM(Ele.)	56,100 - 1,77,500		E
117	Sunil Kumar Sahoo	M	AM(Ele.)	56,100 - 1,77,500		E
118	Sabyasachi Kanungo	M	AM(Ele.)	56,100 - 1,77,500		E
119	Akshaya Kumar Sutar	M	AM(Ele.)	56,100 - 1,77,500		E
120	Atanu Kumar Mohanty	M	AM(F)	56,100 - 1,77,500		E
121	Asim Kumar Das	M	AM(F)	56,100 - 1,77,500		E

122	Rajendra Prasad Kar	M	AM(F)	56,100 - 1,77,500		E
123	Sunil Chand Panigrahi	M	AM(Ele.)	56,100 - 1,77,500	Deputation	E
124	Sunil Nanda	M	AM(Ele.)	56,100 - 1,77,500	Deployment	E
125	Rajashree Pal	F	JM(F), Pension/Funds	44,900 - 1,42,400		E
126	Lopamudra Nayak	F	JM(Ele)	44,900 - 1,42,400		E
127	Sasmita Mohanty	F	JM(Ele)	44,900 - 1,42,400		E
128	Prativa Sitha	F	JM(Ele)	44,900 - 1,42,400		E
129	Saraswati Kabi	F	JM(Ele)	44,900 - 1,42,400		E
130	Mamata Das	F	JM(Ele)	44,900 - 1,42,400		E
131	Asmita Dash	F	JM(Ele)	44,900 - 1,42,400		E
132	Himaj Mishra	M	Acctt.	35,400 - 1,12,400		NE
133	Pravas Ranjan Sahu	M	Acctt.	35,400 - 1,12,400		NE
134	Soumya Ranjan Lenka	M	Acctt.	35,400 - 1,12,400		NE
135	Pramod Kumar Mohapatra	M	Acctt.	35,400 - 1,12,400		NE
136	Lala Soumyakanta Chand	M	Acctt.	35,400 - 1,12,400		NE
137	Manas Ranjan Parida	M	Jr.Acct	31,400 - 99,700		NE
138	Manoj Ku.Jena	M	Jr.Acct	31,400 - 99,700		NE
139	Ashok Ku Sahoo	M	Jr.Acct	31,400 - 99,700		NE
140	Ajit Kumar Sahu	M	Jr. Acct	31,400 - 99,700		NE
141	Ramakanta Sarangi	M	Jr. Acct	31,400 - 99,700		NE
142	Sudhnashu Shekhar Mishra	M	Jr. Acct	31,400 - 99,700		NE
143	Soven Samal	M	Jr. Acct	31,400 - 99,700	Deputation to CESU HO from NEDN	NE
144	Dillip Ku.Dash	M	OAG-II	35,400 - 1,12,400		NE
145	Debendra Bhoi	M	OAG-III	29,200 - 92,300		NE
146	Rudra Narayan Nayak	M	OAG-III	29,200 - 92,300		NE
147	Srikanta Routhray	M	OAG-III	29,200 - 92,300		NE
148	Biswaranjan Dash	M	OAG-III	29,200 - 92,300		NE
149	Himansu Mohapatra	M	OAG-III	29,200 - 92,300		NE
150	Dibakar Sahoo	M	OAG-III	29,200 - 92,300		NE
151	Jhunubala Pati	F	OAG-III	29,200 - 92,300		NE
152	Krushna Chandra Mohapatra	M	OAG-III	29,200 - 92,300		NE
153	Sangeeta Mohapatra	F	OAG-III	29,200 - 92,300		NE
154	Sayed Soleman Alli	M	OAG-III	29,200 - 92,300		NE
155	Sushanta Ku.Sethi	M	OAG-III	29,200 - 92,300		NE
156	Padma Ch.Palo	M	OAG-III	29,200 - 92,300		NE
157	Sidheswar Ranjit Ray	M	OAG-III	29,200 - 92,300		NE
158	Khirod Ku.Behera	M	OAG-III	29,200 - 92,300		NE
159	Mousumi Nanda	F	OAG-III	29,200 - 92,300		NE
160	Samir Kumar Maharana	M	OAG-III	29,200 - 92,300		NE
161	Sanjib Ku.Badu	M	OAG-III	29,200 - 92,300		NE
162	Chandra Sekhar Mishra	M	OAG-III	29,200 - 92,300		NE
163	Akshaya Kumar Das	M	OAG-III	29,200 - 92,300		NE

164	Swagatika Moharana	F	OAG-III	29,200 - 92,300		NE
165	Chitta Ranjan Mohanty	M	OAG-III	29,200 - 92,300		E
166	Sunil Kumar Nayak	M	OAG-III	29,200 - 92,300		NE
167	Ajay Ku.Harichandan	M	OAG-III	29,200 - 92,300		NE
168	Jadumani Jena	M	OAG-III	29,200 - 92,300		NE
169	Mroonal Ranjan Pattnaik	M	OAG-III	29,200 - 92,300		E
170	Rojalin Senapati	F	OAG-III	29,200 - 92,300		NE
171	Kalpana Sahoo	F	OAG-III	29,200 - 92,300		NE
172	Samir Kumar Mohapatra	M	OAG-III	29,200 - 92,300		NE
173	Sachikanta Mohanty	M	OAG-III	29,200 - 92,300		NE
174	Nigam Prasad Routray	M	OAG-III	29,200 - 92,300		NE
175	Bibekananda Khuntia	M	OAG-III	29,200 - 92,300		NE
176	Soumya Prakash Pattanaik	M	OAG-III	29,200 - 92,300	Deputation to CESU HO from NEDN	NE
177	Pratap Kumar Jena	M	OAG-III	29,200 - 92,300	Deputation to CESU HO from DED	NE
178	N Kalyan	M	OAG-III	29,200 - 92,300	Deputation to CESU HO from BED	NE
179	Akshya Kumar Barik	M	OAG-III	29,200 - 92,300	Deputation to CESU HO from NEDN	NE
180	Gopal Chandra Parida	M	OAG-III	29,200 - 92,300	Deputation to CESU HO from NEDN	NE
181	Bandita Das	F	Steno Gr-III	29,200 - 92,300		NE
182	Rajani Kanta Tripathy	M	Steno Gr-III	29,200 - 92,300		NE
183	Prasanta Ku.Biswal	M	Steno Gr-III	29,200 - 92,300		NE
184	Ashok Kumar Sahoo	M	Steno Gr-III to CEO	29,200 - 92,300		NE
185	Sudarsan Pattnayak	M	Steno Gr-III	29,200 - 92,300		E
186	Bijay Kumar Panda	M	Steno Gr-III	29,200 - 92,300		NE
187	Pramod Kumar Maharana	M	Steno Gr-III	29,200 - 92,300		NE
188	Rabindra Nath Maharana	M	Steno Gr-III	29,200 - 92,300		NE
189	Sitakanta Dash	M	Steno Gr-III	29,200 - 92,300		NE
190	Priya Ranjan Dash	M	Steno Gr-III	29,200 - 92,300		NE
191	Sushanta Kumar Sahu	M	Steno Gr-III	29,200 - 92,300		NE
192	Ranjan Kumar Jena	M	Steno Gr-III	29,200 - 92,300		NE
193	Smitarani Mohanty	F	Steno Gr-III	29,200 - 92,300		NE
194	Bata Krushna Nayak	M	Peon	25,500 - 81,100		NE
195	Banamali Nayak	M	Helper	22,700 - 72,000		NE
196	Jayadev Mandal	M	Helper	19,900 - 63,200		NE
197	Krushna Chandra Pani	M	Attendant	17,200 - 54,600		NE
198	Minaketan Sahoo	M	Attendant	17,200 - 54,600		NE
199	Amar Kumar Jena	M	Attendant	17,200 - 54,600		NE

<b>200</b>	Madhusudan Sahoo	M	Attendent	17,200 - 54,600		NE
201	Ranjan Kumar Mohanty	M	Attendent	17,200 - 54,600		NE
<b>202</b>	Susanta Ku.Sahoo	M	Attendant	17,200 - 54,600		NE
<b>203</b>	Subash Ch.Jena	M	Attendant	17,200 - 54,600		NE
204	Susanta Kumar Panda	M	Attendent	17,200 - 54,600		NE
<b>205</b>	Manoranjan Panda	M	Attendant	17,200 - 54,600		E
206	C.R.Bhuyan	M	Attendant	17,200 - 54,600		NE
<b>207</b>	Nirakar Sahoo	M	Attendent	17,200 - 54,600		NE
<b>208</b>	Bikash Ch.Sethi	M	Attendant	17,200 - 54,600		NE
209	Sitaram Barik	M	Attendent	17,200 - 54,600		NE
<b>210</b>	Kelu Charan Mohanty	M	Attendent	17,200 - 54,600		NE
211	Abani Charan Natia	M	Attendent	17,200 - 54,600		NE

**CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA**

Manual 11

The budget allocated to each agency

[Section 4(l)(b)(xi)]

Non-plan budget

Major head	Activities to be performed	Sanctioned budget	Budget Estimate	Revised estimate	Expenditure for the last year
There is no budgetary support or allocation by the State Government to CESU					

Plan budget

Name of the plan scheme	Activities to be under taken	Date of commencement	Expected date for completion	Amount sanctioned	Amount disbursed / spent
There is no budgetary support or allocation by the State Government to CESU					

**CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA**  
Manual 12

The manner of execution of subsidy program

[Section4(l)(b)(xii)]- 16 -

List of institutions given subsidy

Sl.No.	Name and address of the institution	Purpose for which subsidy provided	No. of beneficiaries	Amount of subsidy	Previous years utilization progress	Previous years achievements
Not applicable to CESU						

List of individuals given subsidy

Sl.No.	Name and address of the beneficiary	Purpose for which subsidy provided	Amount of subsidy	Scheme and Criterion for selection	No of time subsidy given in past with purpose
Not applicable to CESU					

## CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA

Manual 13

Particulars of recipients of concessions, permits or authorizations granted- 17 -

[Section 4(l)(b)(xiii)]

Sl.No.	Name and address of the beneficiary	Nature of concession / permit / authorization provided	Purpose for which granted	Scheme and Criterion for selection	No of times similar concession given in past with purpose
1	2	3	4	5	6
Not applicable to CESU					



## CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA

Manual 14

Information available in an electronic form  
[Section 4(I)(b)(xiv)]

Sl.No.	Activities for which electronic data available	Nature of information available	Can it be shared with public	Is it available on website or is being used as back and database
1.	Activities of CESU	Objectives, mission etc.	Yes	On website
2.	Board of Directors	Constitution of Board	Yes	-do-

## CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA

Manual 15

Particulars of facilities available to citizens for obtaining information

[Section 4(1)(b)(xv)]

Facilities available for obtaining information

Sl.No.	Facility Available	Nature of Information available	Working Hours
1.	Customer Information Counter	To receive application from public	8 AM to 8 PM
2.	Website	All information as contained in manual 14	24*7
3.	Library	For use of CESU Officers & Staff	10 AM to 5:30 PM
4.	Notice Board	Current circulars / Office Orders	24*7

**CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA**

Manual 16

Name designation and other particulars of Public Information Officers

[Section 4(1)(b)(xvi)]

List of 1

st

Appellate Authorities, PIOs &amp; APIOs

<b>CESU Head Office, Bhubaneswar</b>				
1	Sri Sukanta Kumar Swain, Chief. General Manager, <b>1st Appellate Authority</b>	0674 - 2543721		7656949391
2	Sri Asesh Mishra, Manager (Corporate Affairs)- <b>Public Information officer</b>	0674 - 2540684		9438233020
3	Sri Dipankar Behera, GM (Tech)- <b>Asst.Public Information Officer</b>	0674 - 2540824		9439205989
4	Sri S.K. Mishra, AGM (HR&A) - <b>Asst.Public Information Officer</b>	0674 - 2545670		9438233012
5	Sri P.K. Patra, DGM (F)- <b>Asst. Public Information Officer.</b>	0674 - 2540684		9437279592
<b>Superintending Engineer, Electrical Circle - I, Bhubaneswar</b>				
1	Sri J.K.Mishra, D.G.M(El.)	1st App. Authority	0674 - 2392742 // 2395006 // 2391380	9437094260
2	Sri B.K. Rout, Manager (El.) // T.A to G.M(El.)	PIO	0674-2395273	9438473355
3	Sri Laxmidhar Mishra, JM(El.)	APIO	0674-2391380	8598045765
<b>Divisional Engineer, Bhubaneswar City Distribution Division -I, Bhubaneswar</b>				
1	Sri J.K.Mishra, D.G.M(El.)	1st App. Authority	0674 - 2392742 // 2395006 // 2391380	9437094260
2	Sri U.B. Khadenga, Manager(El.)	PIO	0674 - 2392340 // 2394174	9437011276
3	Mrs. Archana Tripathy, A.M(Elect)	APIO	2392340	7853994549
<b>Divisional Engineer, Bhubaneswar City Distribution Division -II, Bhubaneswar</b>				
1	Sri J.K.Mishra, D.G.M(El.)	1st App. Authority	0674 - 2392742 // 2395006 // 2391380	9437094260
2	Sri S.S.Mishra, AGM (El.)	PIO	0674 - 2551809	9437011277

3	Sri P.K.Sahoo, D.M(Elect)	APIO	0674 - 2551809	7735501277
<b>Divisional Engineer, Bhubaneswar Electrical Division, Bhubaneswar</b>				
1	Sri J.K.Mishra, D.G.M(El.)	1st App. Authority	0674 - 2392742 // 2395006 // 2391380	9437094260
2	Sri Manoj Das, A.G.M.(El.)	PIO	0674 - 2549025	9437094246
3	Sri U.S.Behera, DM. ( El. )// Estimator	APIO	2549024	9437551882
<b>Divisional Engineer, Nimapara Electrical Division, Nimapara</b>				
1	Sri J.K.Mishra, D.G.M(El.)	1st App. Authority	0674 - 2392742 // 2395006 // 2391380	9437094260
2	Sri P. Mishra, Manager.(El.)	PIO	06758 - 252722	9437094249
<b>Superintending Engineer, Electrical Circle - II, Bhubaneswar</b>				
1	Sri B.B.Moahanty, D.G.M. ( El )	1st App. Authority	0674 - 2385577	9437011279
2	Sri Mahendra Nanda, Manager( El.) // TA to G.M. (El.)	PIO	0674 - 2354863	7978825195
3	Sri D. Acharya, AM(F) – Finance	APIO	0674 - 2354863	9438159558
4	Ms Pragati Pattanayak, AM(HR)	APIO	0674 - 2354384	9437920372
5	Sri G. Das, DM(El)	APIO	0674 - 2354863	
<b>Divisional Engineer, Puri Electrical Division, Puri</b>				
1	Sri B.B.Moahanty, D.G.M. ( El )	1st App. Authority	0674 - 2385577	9437011279
2	Sri S.P Swain, AGM (El)	PIO	06752 - 223521	9437011295
3	Sri R.N. Singh, Estimator	APIO	06752 - 223521	9853500284
<b>Divisional Engineer, Khurda Electrical Division, Khurda</b>				
1	Sri B.B.Moahanty, D.G.M. ( El )	1st App. Authority	0674 - 2385577	9437011279
2	Sri M.K.Das , A.G.M.( El.)	PIO	06755 - 220530	9438362932
<b>Divisional Engineer, Nayagarh Electrical Division, Nayagarh</b>				

1	Sri B.B.Moahanty, D.G.M. ( El )	1st App. Authority	0674 - 2385577	9437011279
2	Sri S.K.Sahoo, A.G.M. ( El.)	PIO	06753 - 252365	9437094252
<b>Divisional Engineer, Balugaon Electrical Division, Balugaon</b>				
1	Sri B.B.Moahanty, D.G.M. ( El )	1st App. Authority	0674 - 2385577	9437011279
2	Sri J.K.Patra, Manager ( El.) I/C	PIO	06756 - 221678	9437094259
3	Sri Subas Ch. Puan, D.M(F)	APIO	06756 - 250216	9437555035
<b>Superintending Engineer, Electrical Circle, Cuttack</b>				
1	Sri D.Pattanaik, D.G.M. ( El.)	1st App. Authority	0671 - 2312003	9437073722
2	Sri Satyajit Sarangi, A.G.M. (El.) // T.A. to SE	PIO	0671 - 2324223	7978984201
3	Sri Jyoti Ray, AM(F)	APIO	0671 - 2324223	9437184331
<b>Divisional Engineer, City Distribution Division - I, Cuttack</b>				
1	Sri D.Pattanaik, D.G.M. ( El.)	1st App. Authority	0671 - 2312003	9437073722
2	Sri D.K.Rout, A.G.M. ( El.)	PIO	0671 - 2418488	9437011302
3	Sri M.R. Nanda, D.M(F)	APIO	0671 - 2418488	9437555305
<b>Divisional Engineer, City Distribution Division - II, Cuttack</b>				
1	Sri D.Pattanaik, D.G.M. ( El.)	1st App. Authority	0671 - 2312003	9437073722
2	Sri B.P.Paital, Manager( El.)	PIO	0671 -2326658	9437555610
3	Sri S.R. Debgoswami, D.M.(Fin.)	APIO	0671 -2310629	9437555636
<b>Divisional Engineer, Cuttack Electrical Division , Cuttack</b>				
1	Sri D.Pattanaik, D.G.M. ( El.)	1st App. Authority	0671 - 2312003	9437073722
2	Sri A.Pattanaik, Manager ( El.)	PIO	0671 -2414052	9437011317
3	Sri P.K. Purohit, A.M.(Fin.)	APIO	0671 - 2414052	9437552008

4	Sri D.Singh, D.M.(El)//Estimator	APIO	0671 - 2414052	8280718591
<b>Divisional Engineer, Salipur Electrical Division , Salipur</b>				
1	Sri D.Pattanaik, D.G.M. ( El.)	1st App. Authority	0671 - 2312003	9437073722
2	Sri P.K.Jenna, Manager (El)	PIO	0671 -2351180	9437011321
3	Sri A.K. Mohanty, A.M.(El)	APIO	0671 -252353	
<b>Divisional Engineer, Athagarh Electrical Division , Athagarh</b>				
1	Sri D.Pattanaik, D.G.M. ( El.)	1st App. Authority	0671 - 2312003	9437073722
2	Sri L.K.Mohapatra, Manager (El)	PIO	06723 - 220252	9437555771
3	Sri S.K. Jena, A.M.( Fin.)	APIO	06723 - 220252	9437252859
<b>Superintending Engineer, Electrical Circle, Dhenkanal</b>				
1	Sri Ramesh Swain, D.G.M. ( El.)	1st App. Authority	06762 - 243353	9437011297
2	Smt. Sunita Rout, A.M.(El)	PIO	06762 - 243353	9861063277
3	Sri Asis Kumar Rout, A.M.(Fin.)	APIO	06762 - 243353	9437590629
<b>Divisional Engineer, Dhenkanal Electrical Division , Dhenkanal</b>				
1	Sri Ramesh Swain, D.G.M. ( El.)	1st App. Authority	06762 - 243353	9437011297
2	Sri S.B.Mohanty, Manager ( El.)	PIO	06762 - 243626	9437011296
3	Sri S.Samal, AM(F)	APIO	06762 - 243626	9437052310
<b>Divisional Engineer, Talcher Electrical Division , Chainpal</b>				
1	Sri Ramesh Swain, D.G.M. ( El.)	1st App. Authority	06762 - 243353	9437011297
2	Sri N.R.Panigrahi, Manager( El.)	PIO	06760 - 249814	9437094262
3	Sri P.N.Bhanja, A.M(El.) // Estimator	APIO	06760 - 249814	7205766754
4	Sri R.Moharana, A.M(Fin.)	APIO	06760 - 249814	8763855087

<b>Divisional Engineer, Angul Electrical Division , Angul</b>				
1	Sri Ramesh Swain, D.G.M. ( El.)	1st App. Authority	06762 - 243353	9437011297
2	Sri Subrat Sahoo, Manager( El.)	PIO	06764 - 230450	9437094263
3	Sri B.R. Sahu, Estimator	APIO	06764 - 230450	9438842124
<b>Superintending Engineer, Electrical Circle, Paradeep</b>				
1	Sri B.D.Mohapatra, G.M.(El.)	1st App. Authority	06722 - 211028	9437113030
2	Sri T.K.Patra, D.M.//TA to G.M. ( El.)	PIO	06722 - 211028	9437505420
3	Sri Amarendra Nanda, JM(El) - Technical	APIO	06722 - 211028	9437277474
4	Sri S.P.Patra, AM(F) - Finance	APIO	06722 - 211028	7504351192
<b>Divisional Engineer, Paradeep Electrical Division ,Paradeep</b>				
1	Sri B.D.Mohapatra, G.M.(El.)	1st App. Authority	06722 - 211028	9437113030
2	Sri S.R. Swain, Manager(El.)	PIO	06722 - 230130	9437202188
3	Sri K.C. Sahoo, A.M.(El.)//Estimator	APIO	06722 - 230130	9437279890
<b>Divisional Engineer, Kendrapara Electrical Division- I, Kendrapara</b>				
1	Sri B.D.Mohapatra, G.M.(El.)	1st App. Authority	06722 - 211028	9437113030
2	Sri Simit Das, Manager(El.)	PIO	06727 - 220249	9437011300
3	Sri Manas Ku. Guru, A.M. (El.)	APIO	06727 - 220249	9439283258
<b>Divisional Engineer, Kendrapara Electrical Division- II, Marsaghai</b>				
1	Sri B.D.Mohapatra, G.M.(El.)	1st App. Authority	06722 - 211028	9437113030
2	Sri P.K.Dash, Manager(El.)	PIO	06727 - 272022	9437028036
3	Sri Pratap Swain, D.M.(El.),Estimator	APIO	06727 - 272022	9438814801
<b>Divisional Engineer, Jagatsinghpur Electrical Division , Jagatsinghpur</b>				

1	Sri B.D.Mohapatra, G.M.(El.)	1st App. Authority	06722 - 211028	9437113030
2	Sri B.P.Padhi, Manager(El.)	PIO	06724 - 220016	9437094269
3	Sri S.K. Sahoo, A.M(El.)Estimator	APIO	06724 - 224096	9438545878
<b>Divisional Engineer, Electrical Stores Division, Cuttack</b>				
1	Sri Mukesh Mishra, C.G.M. ( El.)	1st App. Authority	0674 - 2547953	8895590061
2	Sri S.Behera, D.G.M. ( El.)	PIO	0671 - 2334228	9937282663
3	Sri Himansu Sekhar Nayak, Manager(F)	APIO	0671 - 2313876	9437555495
<b>MRT Circle,Bhubaneswar</b>				
1	Sri Mukesh Mishra, C.G.M. ( El.)	1st App. Authority	0674 - 2547953	8895590061
2	Sri G.K.Chakraborty, GM(El.)	PIO	0674-2394232	9437555972
3	Smt Bhabani Malla, A.M.(El.)	APIO	0674-2394232	8763168485
<b>E&amp;MR Circle, Bhubaneswar</b>				
1	Sri Mukesh Mishra, C.G.M. ( El.)	1st App. Authority	0674 - 2547953	8895590061
2	Sri S.K.Sahu, G.M.(El.)	PIO	0671-2330920	9437555367
3	Ms. Mahefuza Begum, J.M.(El.)	APIO	0671-2330920	9437650238



## **CENTRAL ELECTRICITY SUPPLY UTILITY OF ODISHA**

Manual 17

Other information as may be prescribed

[Section 4(1)(b)(xvii)]

### **Procedure and Fee Structure:**

Procedure and Fee Structure for getting information are similar to all other organization of Government of Odisha.

**SCHEDULE** Fee / Amount to be charged for providing information

#### **A. Application fee Rate to be charged Mode of deposit**

- (i). Application fee seeking Rs.10/- per case Information application (DDO Head Quarters)
- (ii) Application fee for Rs.40/- Court fee stamp 1st appeal
- (iii) Application fee for Rs.50/- Court fee stamp 2nd appeal

#### **B. Amount to be charged for providing information.**

- (i). Inspection of documents Rs.15/- per each By cash hour of fraction thereof
- (ii). A-4 size paper for each folio:-
  - a). Typed copy/photocopy per page Rs.2/- By Cash
  - b). Printout from Computer per page Rs.10/- By Cash
- (iii). C.D. with cover Rs.100/- per CD By Cash
- (iv). Floppy Diskette (1.44MB) Rs.100/- per floppy By Cash
- (vi). Video Cassette / Microfilm / -do- By Cash Microfiche
- (vii). Certified sample of material -do- By Cash

NB: The applicant has to deposit the amount with the DDO head Quarters. One of the receipts shall be submitted to PIO/APIO.

**FORM-A**

**Application for information under section-6(1) of the Act**

To

The Public Information Officer

(Name of the office with address)

1. Full Name of the applicant :

2. Father / Spouse name :

3. Permanent Address :

4. Particulars in respect of identity of the applicant :

5. Particulars of information solicited

a). Subject matter of information :

b). The period to which the information relates :

c). Specific details of information required :

d). Whether information is required by post or :

in person (The actual postal charges shall be

included in providing information)

e). In case by post(ordinary, registered or speed) :

6. Address to which information will be sent & in which form :

7. Has the information provided earlier :

8. Is this information not made available by the Public authority :

9. Do you agree to pay the required fee :

10. Have you deposited application fee :

(If yes, details of such deposit)

11. Whether belongs to BPL category, have you furnished the :

proof of the same

PLACE:

DATE :

FULL SIGNATURE OF THE APPLICANT  
ADDRESS

**OFFICE OF THE PUBLIC INFORMATION OFFICER**

Received the application from .....Address on dated  
..... seeking information.

PLACE:

DATE :

Full name of the Public Information Officer  
Designation with seal

**FORM-B**

Information for payment

From

Name & Designation of the  
Public Information Officer.

To

Name of the applicant –  
Address

Sir,

Please refer to your application dated ..... addressed to the undersigned requesting information on  
..... I am to inform you that, the following amount towards cost for  
providing information may be deposited in cash to enable the undersigned to furnish information sought for.

Please make payment within a period of fifteen days from the date of receipt of this intimation failing which  
the application shall be rejected.

Fee .....

Yours faithfully,

Place : .....

Dated : .....

PUBLIC INFORMATION OFFICER

( SEAL )

**FORM – C**

**Information of rejection**

Sir,

The undersigned regrets to express his inability to furnish the information asked for on account of the following reasons:-

- (i) It comes under the exempted category covered under sections-8 & 9 of the Act.
- (ii) Your application was not complete in all respect.
- (iii) Your identify is not satisfactory.
- (iv) The information is contained in published material available to Public.
- (v) You did not pay the required cost for providing information within the prescribed time.
- (vi) The information sought for is prohibited as per section-24(4) of the Act.
- (vii) The information would cause un-warranted invasion of the privacy of any person.
- (viii) The information as sought for by you is available in our Website.

you may download the information.

(ix) For any other reason please see overleaf.

However, if you feel aggrieved for the above said refusal you may file an appeal before the ..... within 30 days of the receipt of this letter.

PLACE :

DATED :

To

Shri .....

.....

.....

NAME & DESIGNATION OF  
PUBLIC INFORMATION OFFICER.

FORM – D

[ *See Rule-7(1)* ]

Form of Memorandum of Appeal to the first Appellate Authority under Section-19(1) of the Act.

From

.....

(Applicants Name & Address)

Before

**The First Appellate Authority**

1. Full Name of the Appellant :

2. Address :

3. Particulars of Public Information Officer :

4. Date of receipt of the order appealed against :

5. Last date for filing the appeal :

6. Particulars of information

a). Nature and subject matter of the :

information required.

b). Name of the office or Department :

to which the information relates.

7. The grounds for appeal :

(Details if any to be enclosed in separate sheet)

**Verification**

I, ..... Name of the appellant, son / daughter / wife of ..... hereby declare that, the particulars furnished in the appeal area to the best of my knowledge and belief, true and correct and that I have not suppressed my material fact.

Signature of the Appellant

Place

Date

To.....

(Name & Address of Appellate Authority)

• **FORM – E** [See Rule-7(3) ]

Second Appeal under Section-19 (3) of the Act.

From

.....

(Applicant's Name & Address)

To

The State Information Commission

1. Full Name of the Appellant :
2. Address :
3. Particulars of the first Appellant Authority :
4. Date of receipt of the order appealed against :
5. Last date for filing the appeal :
6. Particulars of information
  - a). Nature and subject matter of the information required :
  - b). Name of the office or Department :to which the information relates.
7. The grounds for appeal :  
(Details if any to be enclosed in separate sheet)

Verification

I, ..... Name of the appellant, son / daughter / wife of ..... hereby declare that, the particulars furnished in the appeal area to the best of my knowledge and belief, true and correct and that I have not suppressed my material fact.

Signature of the Appellant

Place

Date

To

.....

Odisha State Information Commission